

MINUTES
MAYDE CREEK MUNICIPAL UTILITY DISTRICT

November 18, 2024

The Board of Directors (the "Board") of Mayde Creek Municipal Utility District (the "District") met in regular session, open to the public, on the 18th day of November 2024, at the Mayde Creek Event Center, 19600 Misty Cove, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Cyrus Dumas	President
Jessica Graham	Vice President
Betty Mancía Alvarenga	Secretary
Lee Crenshaw	Director
Erwin Sanchez	Director

and all the above were present, thus constituting a quorum.

PUBLIC COMMENTS

The Board offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public requesting to make public comments, the Board moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the October 28, 2024, regular meeting. After review and discussion, Director Crenshaw moved to approve the minutes of the October 28, 2024, regular meeting. Director Alvarenga seconded the motion, which passed unanimously.

SECURITY REPORT

The Board discussed security matters in the District. After review and discussion, Director Crenshaw moved to accept the security report. Director Sanchez seconded the motion, which passed unanimously.

APPROVE AUDIT FOR FISCAL YEAR END AUGUST 31, 2024

There was no report on this agenda item.

REPORT ON LANDSCAPE MAINTENANCE

There was no report on this agenda item.

PARK AND TRAIL REPORT, INCLUDING PARK AND BUILDING MAINTENANCE;
EXERCISE EQUIPMENT

There was no report on this agenda item.

TAX ASSESSMENT AND COLLECTION

The Board reviewed the tax assessor/collector's report, including a list of bills submitted for payment and a list of delinquent taxpayers, a copy of which is attached. After review and discussion, Director Crenshaw moved to approve the tax assessor/collector's report and authorize payment of the bills submitted. Director Graham seconded the motion, which passed unanimously.

DELINQUENT TAX MATTERS

There was no report on this agenda item.

REGIONAL WASTEWATER TREATMENT PLANT ("WWTP") FINANCIAL AND
BOOKKEEPING MATTERS, AND PAYMENT OF THE BILLS AND REVIEW OF
INVESTMENTS

The Board reviewed the regional WWTP bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Crenshaw moved to accept the regional WWTP bookkeeper's report, and the bills submitted for payment. Director Graham seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING

The Board reviewed the District's bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Graham moved to approve the bookkeeper's report, and the checks presented for payment. Director Crenshaw seconded the motion, which passed unanimously.

REVIEW PROPOSAL FOR MESSAGING SERVICES

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

The Board reviewed the Operator's Report, a copy of which is attached, including system repairs and maintenance.

After review and discussion, Director Dumas moved to approve the operator's report. Director Graham seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board reviewed the list of delinquent accounts and noted that the residents on the termination list were delinquent in payment of their utility bills and had been given written notification prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and show reason why utility services should not be terminated for reason of nonpayment. The Board conducted a hearing regarding water and sewer service termination. Following review and discussion, Director Crenshaw moved that, because the customers on the list were not present at the meeting, nor had presented any written statement on the matter, all utility services should be terminated after the holidays, if their utility bills are not paid in accordance with the District's Amended Rate Order. The motion was seconded by Director Graham which passed unanimously.

ENGINEERING MATTERS

There was no report on this agenda item.

BUILDING MANAGER'S REPORT AND BUILDING MATTERS

The Board reviewed the Building Manager's Report, a copy of which is attached. The Board reviewed Ms. Pettit's vacation request for December 9, 2024, through December 13, 2024.

After discussion, Director Crenshaw moved to: (1) accept the Building Manager's Report; and (2) approve Ms. Pettit's vacation request as listed above. Director Graham seconded the motion, which passed unanimously.

REVIEW BUILDING MANAGER EMPLOYMENT CONTRACT

The Board reviewed and discussed the 2025 Employment Agreement (the "Agreement"). Discussion ensued regarding Ms. Pettit's requested changes.

After discussion, Director Alvarenga moved to: (1) approve the Agreement; (2) approve the rate increase to \$44.00 per hour; and (3) approve the addition of Juneteenth, June 19th as a paid holiday. Director Graham seconded the motion, which passed by unanimous vote.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA")

There was no discussion on this agenda item.

REPORTS FROM DIRECTORS

There was no discussion on this agenda item.

GARBAGE MATTERS

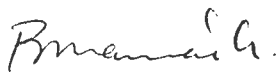
There was no discussion on this agenda item.

AGENDA ITEMS FOR NEXT BOARD MEETING

The Board noted that the next Committee meeting will be held on February 6, 2025, and the next regular meeting will be held December 16, 2024.

There being no further business to come before the Board, Director Crenshaw moved to adjourn the meeting. Director Graham seconded the motion, which passed unanimously.




Secretary, Board of Directors

ATTACHMENTS TO MINUTES

Minutes
Page

Security Report	1
Tax Assessor/Collector's Report	2
Regional WWTP Bookkeeper's Report	2
District Bookkeeper Report	2
Operator's Report.....	2
Building Manager Report	3